

Introduction to the 2024 Re-Grant Program

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Overview

- Where do the funds come from?
- What is the Salem County Cultural and Heritage Commission?
- Eligibility
- Types of Grants
- How do I apply?
- The Process
- Funding Decisions
- Payment Process

Where do these funds come from?

History Grants - New Jersey Historical Commission

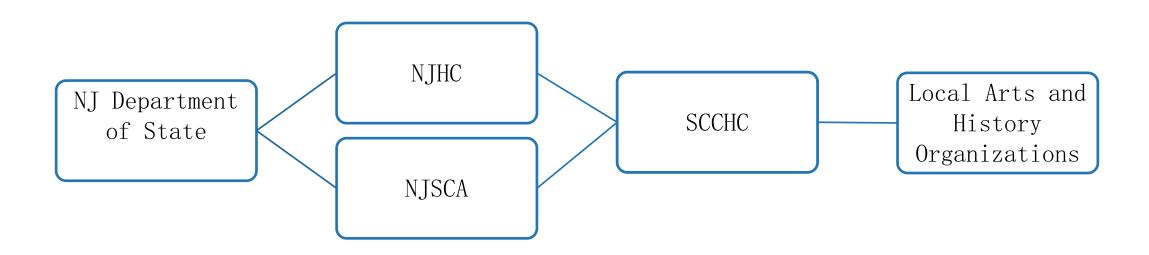
- Tax-payers dollars designated by the state for the promotion of NJ history preservation, education, programming, research, etc.
- Re-Grant Program
- Funds designated for county cultural agencies to re-grant to local historical institutions and programming

Arts Grants - New Jersey State Council on the Arts

- Tax-payer dollars designated by the state for the promotion of arts and culture in NJ programming, fellowships, education, exhibitions, etc.
- LAP (Local Arts Program)
- Funds designated for county cultural agency use or to be re-granted by county cultural agency to local arts institutions and programing

Salem County Cultural and Heritage Commission

- •The county cultural agency tasked with receiving, using, and disseminating these funds
- Each county has a designated cultural agency/department tasked with receiving and managing these funds
 - These funds are not guaranteed while the state application process is not competitive in nature, the quality of application, scope of cultural agency, county matching funds, etc. affect the amount of S awarded
- •The SCCHC is currently focused on providing regrant funds, rather than programming, but has and may conduct arts/history programming



Am I eligible to participate in the re-grant program?

Those eligible to participate in the re-grant program include:

- Non-profit or tax-exempt organizations <u>located within</u> Salem County
 - Libraries, civic and community organizations, educational institutions (for non-standard extracurricular funding only), museums, historical groups, arts and culture organizations, and municipalities
- Individuals partnered with a non-profit or tax-exempt organization <u>located within Salem County</u>
 - For history related research projects, specifically publications
- •***If your organization is not a non-profit, but is **in the process of becoming a non-profit**, contact me directly and we can determine your eligibility for funding.

Types of Grants

- <u>Special Projects (Arts and History)</u> Available to any non-profit or tax-exempt organization/municipality located in Salem County, regardless of its mission, to support a **special arts project or project related to New Jersey History**
 - Matching Requirement: **History**: 20% through any combination of cash and in-kind contributions; **Arts**: 0%
 - Maximum Request Amount: \$25000
- <u>General Operating Support (Arts and History)</u> Available to any non-profit or tax-exempt organization /municipality located in Salem County , whose mission is primarily related to NJ history or primarily arts related.
 - Matching Requirement **History**: 20%, through any combination of cash and in-kind contributions; **Arts**: 0%
 - Maximum Request \$25000
- <u>Mini-Grants (History)</u> Available to any non-profit organization located within Salem County, regardless of its mission, to support a special **project related to New Jersey History**. They are also **open to individual conducting research and publication projects**, <u>under the umbrella of a non-profit or tax-exempt organization</u>.
 - Designed for small organizations with modest budgets, conducting small scale projects
 - No Matching Requirement
 - Maximum Request: \$1,000
- <u>Technical Assistance (Arts)</u> Available to any <u>established or developing</u>, non-profit/tax exempt, <u>arts</u> organization located within Salem County seeking financial assistance. These grants are designed to assist in the development of arts organizations in need of targeted financial assistance.
 - Matching Requirement: <u>0%</u> The NJSA matching requirement has been paused through 2024. However, this is subject to change. Re-grantees are still expected to record any matching funds, both cash and in-kind.
 - Maximum Request: \$1,000

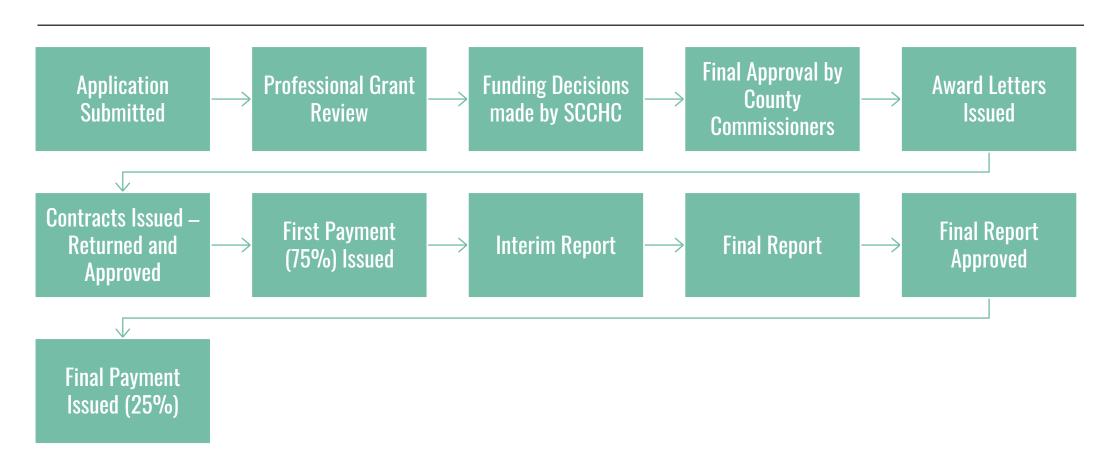
How do I apply?

Guidelines, applications, and other important documents are disseminated through email and posted to the Visit Salem County Website when available.

- Please refer to the Re-Grant Guidelines and Schedule for important release and due dates
- https://visitsalemcountynj.com/

Applications must be submitted on time, preferably via email, but may be delivered in person if necessary.

What is the process?



How are funding decisions made?

- Professional Grant Review makes
 recommendations to SCCHC based on adherence to
 re-grant program rules and regulations, appropriate
 and accurate budgeting, quality programming, and
 relationship to funding priorities
- •SCCHC votes on recommended award levels
- SCBCC gives final approval
- •In all stages of this process, the County Code of Ethics are strictly adhered to.

Payment Process

- •All new applicants must be registered with Salem County as a vendor
 - New Vendor Packet
- •First Payments
 - Purchase Order will be sent to you via Purchasing@salemcountynj.gov
 - CHECK YOUR SPAM FOLDERS
 - Sign and return to me @Amy.Peterson@salemcountynj.gov
 - Department Head Signature
 - Returned to Purchasing
 - Processed for Payment
 - Checks are issued 1-2 times per month



SALEM, NJ 08079

Phone: (856)935-7510 Ext. 8401

SHIP TO

SALEM CO CULTURE & HERITAGE

110 5TH STREET, SUITE 400 SALEM, NJ 08079



Vendor #: 19255



NOTICE: TAX EXEMPT - TAX ID: 37 1005557

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO.

ORDER DATE: 04/19/22

DELIVERY DATE: STATE CONTRACT: PURCHASE TYPE: VENDOR ACCT NUM:

VENDOR PHONE #: (856)935-5004

VENDOR FAX #:

REQUISITION #: R2201334

REQUISITION USER:

PAYMENT RECORD

CHECK NO.

DATE PAID

QUANTITY	INVOICE	DESCR	PTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00		2022 ARTS GRANT PAYN	ENT #1	G-02-41-757-22D-303	15,887.0000	15,887.00
		2022 ARTS GRANT PAYN	ENT #1		TOTAL	15,887.00
CLAIMANT'S CERTIFICATION & DECLARATION		OFFICER'S CERTIFICATION		APPROVAL TO PURCHASE		
I do solemnly declare and cartify under penalties of the law that the		I, having knowledge of the facts, certify that the materials		DO NOT ACCEPT THIS ORDER UNLESS IT		

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
I do salementy distant and cartify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above dains; that the amount therein	 having knowledge of the facts, certify that the materials and supplies have been received or the services rendered, said certification being based on signed delivery slips or other reasonable procedures. 	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW
stated is justly due and owing, and that the amount charged is a reasonable one.	DEPT. HEAD DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON D	Lies a hein jon
YENCOR SIGN HERE	VOUCHER, MAIL VOUCHER & ITEMIZED BUT TO: SALEM COUNTY 110 FIFTH STREET	Kelly A Hannigan
OFFICIAL POSITION DATE TANIO NO. OR SOCIAL SECURITY NO.	SUITE 400 SALEM 341-079 Eng Grchasing@SalemCountynj.gov	

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HEI	RE
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OFFICIAL POSITION

DATE

TAX ID NO. OR SOCIAL SECURITY NO.